

**THE  
CONSTITUTION  
OF  
THE NUTRITION SOCIETY OF SRI LANKA**

**Revised 25<sup>th</sup> April 2015**

## **THE CONSTITUTION OF THE NUTRITION SOCIETY OF SRI LANKA (NSSL)**

### **1. NAME**

There shall continue to be the Association called **“THE NUTRITION SOCIETY OF SRI LANKA”**(hereinafter referred to as the **NSSL**). It shall be called the **Sri Lanka Poshana Sangamaya in Sinhala and Illangay posanai Sangam in Tamil**.

### **2. OBJECTS**

The objects of the NSSL are:

2.1 To be the representative organization promoting the advancement of Nutrition in Sri Lanka.

2.2 To be an organization representing a number of professionals, working together to advance the nutritional status of Sri Lankans. Chief among these professionals would be nutrition scientists from the fields of the biosciences, medicine, agriculture, animal production, fisheries, food science, food technologists and any other professional deemed relevant to the advancement of nutrition.

2.3 To promote the study and research of the science of nutrition and to promote and disseminate nutrition knowledge at all levels. This would include a number of activities such as the organizing of meetings, seminars, research colloquia and conferences, being involved in the shaping and implementation of research projects as well as producing publications.

2.4 To secure, provide and manage funds and endowments for the promotion of the science of nutrition and nutrition education.

2.5 To advocate, influence policy and advice the State on matters pertaining to nutrition.

2.6 To encourage nutrition scientists to maintain professional standards and encourage industries and companies engaged in production and sales of foods and beverages to maintain ethical behaviour.

2.7 To assist/advice in reviewing and updating guidelines and protocols pertaining to food and nutrition.

### **3. MEMBERSHIP CATEGORIES AND REQUIREMENTS**

Membership of the Society shall be open to any suitably qualified graduate of a recognized university, whose work, in the opinion of the Council, has contributed to or is calculated to contribute to, scientific knowledge of nutrition or its application to the maintenance of human and animal health.

3.1 Any person applying for membership and belonging to a profession as mentioned in 2.2 could be a member. Admitting members will be through approval of applications by the council. There shall be (4) categories of members.

**3.1.1 Founder members** – Members who attended the preliminary meetings of the Society shall be deemed to be Founder members similar to Life members.

**3.1.2 Annual members** - those who subscribe annual membership fees.

**3.1.3 Life members** – those who have subscribed the life membership Fee

**3.1.4 Corporate members**– those who subscribe corporate membership fees. They shall be registered companies engaged in the production and sale of foods and beverages. These members will not be eligible for voting rights and representation in the council. The corporate membership will be given annually submitted to guidelines and criteria drawn by the NSSL. Corporate members admitted will be evaluated and the evaluation guidelines will be publicized in the NSSL web site.

**3.1.5 Student members** – Shall be those who pay the requisite membership fees and are engaged in a relevant field of study at undergraduate level and where the applications for student membership is endorsed by the Head of Department/ Head of the institution of instruction as being a student. Student membership is to be renewable every year and will be valid for a maximum period of 5 years from date of issue.

**3.2** Only Life members will be eligible to vote at the Annual General Meeting (AGM) and be elected to the Council of Management to enjoy any other privileges that the Executive Committee may decide from time to time to offer to the Members.

### **4. MEMBERSHIP FEES**

4.1 The membership fees payable would be decided by the council and will be notified to the membership. The consent of membership for fees will sought at the AGM. Those who have not paid up the membership fee for the year shall cease to be members.

4.2 Membership fees are nonrefundable.

## **5. APPLICATION FOR MEMBERSHIP**

- 5.1 Every application for membership shall, subject to amendment thereof by the Council, be by the form set out in **Schedule 1 & Cooperate membership form** hereof and shall be accompanied by the membership fee payable by the applicant together with the requisite documentation if any.
- 5.2 It shall be the duty of the Joint Secretaries to make available printed membership application forms to all those who wish to apply for membership.
- 5.3 The Council is empowered to admit an applicant as a Member of the NSSL according to all facts available regarding applicant.
- 5.4 Once an applicant becomes a member he/she should abide by the code of conduct for members laid out in the Society's code of conduct.

## **6. MEMBERSHIP CARD AND REGISTER OF MEMBERS**

The Joint Secretaries of the NSSL shall:

- 6.1 Issue to each Life Member of the NSSL a membership card free of charge. However, if a membership card has to be re-issued due to loss or misplacement a fee shall be charged from the Member concerned. The issue of Life Membership cards will commence to all those applying after 01<sup>st</sup> January 2016
- 6.2 Maintain a Register of Members.

## **7. WARNING, SUSPENSION AND REMOVAL FROM MEMBERSHIP**

- 7.1 Any Member of the NSSL, including any member of the Council, notwithstanding payment of the relevant membership fees, may be warned, suspended or expelled from membership by an order of the Council if he/she is found guilty of any conduct harmful or prejudicial to the interests or good name of the NSSL, despite repeated warnings or impacts the stability of the NSSL negatively.

Provided that, before an order of warning, suspension or expulsion is made, the Member concerned shall be given an opportunity of showing cause in writing why such an order should not be made and the Council shall conduct an inquiry in accordance with the principles of natural justice to verify the accuracy of the allegations made against the Member concerned. The Council may adopt a suitable procedure to be followed in the conduct of such an inquiry.

7.2 An order of warning, suspension or expulsion shall not be made unless a two third majority of the total number of members of the Council vote in favor thereof.

7.3 A Member suspended from membership shall not, during the period of suspension, enjoy or exercise any of the rights or privileges of membership of the NSSL.

7.4 Council will appoint an independent committee in case the violation of code of ethics is done by members.

## **8. THE OFFICE BEARERS & THE COUNCIL**

8.1 The Office Bearers of the NSSL shall be the "Six Elected Office Bearers" and 9 council members including the immediate past President.

### **8.2 The Elected Office Bearers and Terms of Office**

8.2.1 The following Office Bearers shall be elected once in two years at the Annual General Meeting of the NSSL, and they shall take office from the date of their election for a period of two years:

8.2.1.1 President;

8.2.1.2 Vice President;

8.2.1.3 Two Honorary Joint Secretaries;

8.2.1.4 The Honorary Treasurer;

8.2.1.5 The Editor

8.3 The President, Vice President, Hony Joint Secretaries Treasurer and Editor shall be elected from among members of the Council of the NSSL who have served a period of one term of two years.

8.4 The Elected Office Bearers shall remain in that position for one term of two years only.

8.5 The Vice President and Honorary Joint Secretaries, Treasurer and Editor maybe re-elected for one more term in the Council, but not hold the same positions as before. The outgoing President remains in the Council as a member for one term.

8.7 Council members if not elected to any other position, will not be re-elected for a second term of two years.

8.8 The maximum period an office bearer can serve in the Council, both as a Council member and office bearer is a maximum of 3 terms or 6 years continuously.

8.9 Candidates who stand for election to the posts of President, Vice President , Joint Secretaries, Treasurer and Editor shall be adequately qualified/experienced to effectively execute the duties and responsibilities of such posts. Qualification/Experience in academic and professional work or other relevant background as well as experience in other similar organizations should be taken into account.

8.10 Those suitable for election to the Council are only Life Members.

8.11 Election of Office Bearers and Council Members shall be carried out at the Annual General Meeting of the Society.

8.12 Any vacancy occurring among the Elected Office Bearers before the next Annual General Meeting shall be filled by the Council from among members of the Council. In the event of failure to fill a vacancy from among the members of the Council, the vacancy shall be filled by the Council either from the list of candidates in order of receiving the highest number of votes at the last election or at their discretion from among the general membership. Such appointment shall be effective until the immediate next Annual General Meeting only.

## **9. THE COUNCIL**

9.1 The Council of the NSSL shall comprise of:

the President, who shall be its chairman, a Vice President, two Secretaries, an Editor, Treasurer and nine (9) other council members with the immediate past president giving a total of 15 council members. (14 elected members and the immediate Past President)

9.2 The quorum for a meeting of the Council shall be eight (8) members of the council.

9.3 If a council member for any reason fails to attend three consecutive council meetings without a valid excuse in writing, shall be deemed to have vacated the post and the Council shall fill such vacancy from the candidates receiving the next highest in order of votes at previous election. This will be done after sending a notice of vacation of post to the member concerned. No member of the Council shall absent him/herself for more than four meetings during one year, unless it is for travel overseas and the absence has

been excused in advance by the Council. Any member of the Council who fails to attend five meetings even with written excuses provided to the Council during one year, shall be deemed to have vacated his/her post.

## **10. ELECTION**

10.1 The Council, shall be duly elected as herein provided at an Annual General Meeting.

10.2 Any Founder member or Life Member of the NSSL who has valid membership and who is eligible to be elected as a member of the Council may be nominated as a candidate for election as herein provided.

10.3 Each nomination paper shall:

10.3.1 be substantially in the form set out in **Schedule 2** hereto;

10.3.2 contain the name, address and place of work or profession of the candidate and the names and addresses of the Proposer and the Seconder;

10.3.3 be duly completed, and contain the required information to establish the eligibility of the candidate for nomination;

10.3.4 be signed by the Proposer and the Seconder and contain the written consent of the candidate to be nominated, including his/her signature; the proposer and seconder too should be Life members

10.3.5 any possible conflicts of interest should be declared in the form

10.3.6 such nomination papers shall be delivered to the Joint Secretaries on or before the date fixed for the handing over of nomination papers

10.3.7 The Joint Secretaries shall distribute or make accessible printed nomination papers to members of the NSSL one month in advance of the Annual General Meeting (AGM) and fix the date for handing over of nomination papers two weeks before the meeting.

10.3.8 The nomination papers handed over to the Joint Secretaries shall be considered by a duly appointed sub-committee of the Council comprising of the Joint Secretaries *inter alia* who shall reject any nomination paper which is not in conformity with the provisions herein contained.

10.3.9 The names of candidates duly nominated shall be displayed at the Annual General Meeting.

10.3.10 If the number of nominations received is less than the prescribed number, those duly nominated shall stand elected and the residual number of vacancies shall be filled from among those nominated at the AGM. If more than the prescribed number of nominations have been tendered, an election shall take place. Voting at such election shall be by ballot paper. Ballot papers shall have the seal of the NSSL printed on it before distribution.

10.3.11 Only Members whose names appear on the list of candidates duly nominated shall be entitled to stand for election but any Member may withdraw from candidature at the Annual General Meeting.

10.3.12 Members who are absent at the time of election are eligible for appointment only if they have given their written consent. Provided that such members elected in absentia shall be limited to those members who are Life members with a valid membership of one year.

10.3.13 The Joint Secretaries shall maintain a "Reserve List" comprising of the names of no less than 5 candidates who received the highest number of votes from among those who failed to be elected. In the event of a vacancy arising in the Council prior to the Annual General Meeting, the candidate who obtained the highest votes in the Reserve list shall be appointed to such vacancy and such candidate shall hold office until the next Annual General Meeting when elections are conducted.

## **11. POWERS, DUTIES AND RESPONSIBILITIES OF THE COUNCIL**

11.1 The management and administration of the affairs of the NSSL shall unless otherwise specifically provided for in this Constitution be vested in the Council. To prepare a long term plan of action.

11.2 A member of the Council shall vote at any meeting of the Council or any General Meeting.

11.3 It shall be the duty and responsibility of each member of the Council to do his/her utmost to maintain the **unity** and **collectivity** of the Council and to stand by and support the decisions/ resolutions/acts, which have been duly passed and/or authorized by the Council as provided for herein, regardless of whether such member voted in favor or against the said decision/resolution/act.

11.4 In addition to the powers and duties vested in the Council elsewhere in this Constitution and without prejudice to the generality of the powers in Article 11.1, the Councils shall have the following powers and duties:



- 11.4.1 To appoint standing committees, sub-committees and/or project committees for such purposes as it may consider necessary. Each of such standing committees, sub-committees and/or project committees so appointed shall report to the Council at each of the meetings of the Council of the status and the progress of the project/assignment and upon completion thereof shall submit a duly and properly audited statement of accounts with respect to all income and expenditure of the said project/assignment together with supporting bills, receipts and invoices, audited by the Internal Auditor, within one month of the completion of the project.
- 11.4.2 To establish any special Fund to be utilized for any specific purpose as it may consider necessary and to specify what monies shall be credited to such Fund.
- 11.4.3 To organize from time to time fund raising projects or to establish continuing revenue generating projects for the purpose of generating funds for the NSSL.
- 11.4.4 To consider all proposals for the collection or generation of funds for any purpose on behalf of or in the name of the NSSL, and where any such proposal is adopted to supervise and monitor the due execution of the project.
- 11.4.5 To invest the funds of the NSSL, subject to a duly passed Resolution of the Council as herein provided, in secure investments, either in long term fixed deposits in reliable commercial or savings banks or in Government Treasury Bills or Bonds. Provided that at no time shall the Council invests the funds of the NSSL in any form of investment that could be considered as risky or unreliable.
- 11.4.6 To disburse monies and to incur expenditure as necessary for the purpose of a project/assignment/ programme/event or the ordinary or incidental expenditure of the NSSL or the Council.
- 11.4.7 To prepare and submit for tabling at each Annual General Meeting an Annual Report for the year ending on 31<sup>st</sup> December of the preceding year.
- 11.4.8 To make publications in the name of the NSSL.
- 11.4.9. To represent the NSSL at any public or private event/function.
- 11.4.10 To recruit/employ any person as necessary for the due execution of a project/assignment/programme/event or for the due administration of the affairs of the NSSL.
- 11.4.11 To acquire any movable or immovable property in the name of the NSSL and to hold such property in trust for the NSSL.
- 11.4.12 To enter into contracts/agreements in the name of the NSSL.

- 11.4.13 To take such action as it may consider necessary to attain the objects of the NSSL.
- 11.5 All members of the Council shall attend all Council Meetings, General Meetings and participate in the activities of the NSSL, unless he/she is able to offer an adequate and reasonable excuse for non-attendance or non-participation, to be tendered to the Joint Secretaries in advance of the meeting/event or as soon as practicable after the meeting/event. Where a member of the Council fails to attend Council Meetings, General Meetings or participate in the activities of the Council on a constant basis, he/she shall be duly warned by the Joint Secretaries on the order of the Council.
- 11.6 Except as provided elsewhere in this Constitution, all decisions/resolutions/acts of the Council shall be passed by a simple majority of those members of the Council present and voting. In the event of an equality of votes, the issue shall be decided by the casting vote of the person presiding at the meeting.
- 11.7 No member of the Council, including no Office Bearer shall carry out any act or make any representation to any external party or the public in the name of the NSSL, except for the ordinary or incidental administrative acts that are required to be carried out for the due management of the daily affairs of the NSSL, unless such act or representation has been duly authorized or passed by the NSSL as provided herein or unless such act or representation is permitted elsewhere in this Constitution.

## **12. DUTIES OF THE JOINT SECRETARIES**

- 12.1 The Joint Secretaries shall be responsible for the day to day management of the affairs of the Council and each Joint Secretary shall bear the responsibility thereof equally with the other.
- 12.2 The Joint Secretaries shall carry out their duties subject to the direction of the Council.
- 12.3 The Joint Secretaries shall be responsible for the preparation of the Annual Report of the NSSL under the direction of the Council to be presented at the Annual General Meeting.
- 12.4 In addition to the duties vested in the Joint Secretaries elsewhere in this Constitution, they shall have the following additional duties:
- 12.4.1 To notify members of the Council of the monthly meetings and the Members of the NSSL of the general meetings.

- 12.4.2 Maintain in two separate Minute Books the proceedings of the meetings of the Council and the proceedings of the Annual and Special General Meetings.
- 12.4.3 To maintain the Attendance Register of the meetings of the members of the Council and the General Meetings.
- 12.4.4 To maintain a Register of the most current contact details of all Members of the NSSL. It shall be the duty of the Joint Secretaries to update the contact details of the Members periodically.
- 12.4.5 To maintain a proper record of the updates to the Constitution of the NSSL.
- 12.4.6 To maintain a proper record, including an easy reckoner of all Resolutions passed at the meetings of the Council and the General Meetings.
- 12.4.7 To be familiar with the provisions of the Constitution of the NSSL and to have ready at hand a copy thereof at all meetings of the Council and all General Meetings and to have available sufficient copies for use by any member.
- 12.4.8 To distribute communications to the members of the Council and Members of the NSSL and to maintain all correspondence both internal and external.
- 12.4.9 To have custody and proper maintenance of the records and files of the Council and the NSSL, including the Correspondence files.
- 12.4.10 To have custody of any keys to offices maintained and cupboards or stores.
- 12.4.11 To oversee that the website of the NSSL is up to date and current and all important documents are displayed with the aim of transparency.
- 12.4.12 To have custody of all property belonging to the NSSL and to hold such property in trust for the NSSL.
- 12.4.13 To monitor all duly authorized publications made in the name of the NSSL and all duly authorized representations made to the public in the name of the NSSL.
- 12.4.14 Either one of the Joint Secretaries shall serve in each standing committee, sub-committee or project committee appointed by the Council

### **13. FINANCES OF THE NSSL AND THE DUTIES OF THE TREASURER**

- 13.1 The Financial Year of the NSSL shall be from the 1<sup>st</sup> January to 31<sup>st</sup> December of the year preceding the Annual General Meeting.

- 13.2 The Council shall be the custodians of the funds belonging to the NSSL and it shall hold such funds in trust for the NSSL and act with utmost care in the prudent management of these funds.
- 13.3 The Treasurer shall be responsible for the day to day management of the finances of the NSSL under the direction of the Council and shall be accountable to the Council for the due and proper management thereof.
- 13.4 The Treasurer shall maintain a petty cash float for incidental expenses, such as stationary; postage, cost of advertisement and notices etc., the accounts of which sum shall be presented at any meeting of the Council meetings if required to do so.
- 13.5 It shall be the duty of the Council, particularly the Treasurer, to ensure that the proper Financial Procedures set out in Schedule 3 are adhered to as far as practicable in the management of the finances of the NSSL. Where there is any necessity to deviate therefrom based on any exigent circumstances, it shall be the duty of the Treasurer to obtain approval for such deviation from the Council, either in advance or retroactively, and to maintain a record of such instances.
- 13.6 The funds of the NSSL (except such funds as are maintained in the Current Account for purposes of the ordinary or incidental expenses of the Council or the NSSL) shall ordinarily be kept in fixed deposits in reliable commercial or savings banks to be decided upon by the Council unless otherwise directed by the Council.
- 13.7 The Bank Account/s of the NSSL shall be operated by the President and the Treasurers. The authorized signatories shall be;
- 13.7.1 The President and the Treasurer;
- 13.7.2 If one or both of the authorized signatories are unavailable for more than one month, the Council shall by a Special Resolution adopted by a two third majority of those present and voting appoint the Vice President and one of the Joint Secretaries as may be necessary to function as authorized signatories on a temporary basis. Such appointment shall be limited only for the duration of the absence of the President and/or the Signatory Treasurer.
- 13.7.3 The Treasurer shall maintain custody of the cheque books.
- 13.7.4 The funds of the NSSL may be invested in secure investments as provided for in Article 11.4.5 hereof only upon a duly passed Resolution of the Council to such effect approved by at least two third majority of the total number of the members of the Council.
- 13.7.5 The Treasurer shall keep a true and systematic account of the finances of the NSSL and shall maintain the necessary books of accounts for that purpose.

13.7.6 The books of accounts should be made available if any member of the NSSL wishes to examine same, if he/she so wishes, by prior appointment and with adequate notice.

13.8 The Treasurer shall submit to the Council:

13.8.1 A Statement of the Accounts of the NSSL every two months showing receipts and payments and reconciliation of balances with supporting invoices, receipts and bills.

13.8.2 An audited Statement of Accounts of the NSSL for the financial year last ended to be tabled at a meeting of the Council to be held prior to the Annual General Meeting audited by the External Auditor, passed and adopted by a 2/3<sup>rd</sup> majority vote of those present and voting.

13.8.3 The Treasurer shall ensure that audited Accounts of projects/assignments/events/functions are submitted to the Council by the sub-committees/ project committees responsible for such projects/assignments/events/functions, within one month from the completion thereof, together with supporting bills, receipts and invoices,

13.9 The Accounts of the NSSL shall be audited by an External Auditor on an annual basis prior to the Annual General Meeting. refer 15.3.4

#### **14. MEETINGS OF THE COUNCIL**

14.1 The Council shall have a minimum of 10 meetings per year and shall be summoned by the Joint Secretaries by giving at least seven days' notice thereof. Such notice shall be accompanied by an agenda of the meeting.

Provided emergency meetings of the Council shall be held by giving at least three days' notice thereof based on exigent circumstances.

14.2 The President shall always chair the meetings, unless otherwise unavailable due to personal circumstances. If the President is unavailable to chair any meeting, the Vice-President shall preside. If the Vice-President is not also present at a meeting to preside in the absence of the President, a suitable member of the Council shall preside.

14.3 The Joint Secretaries shall regulate the procedure to be followed at the meeting.

#### **15. ANNUAL GENERAL MEETING**

15.1 The Annual General Meeting of the NSSL shall ordinarily be held no later than the 31<sup>st</sup> of January of each year or the most proximate Saturday or Sunday thereto, where practicable.

Provided that the Council may in special circumstances fix the Annual General Meeting on another suitable date in the months of February based on exigent circumstances.

15.2 Not less than twenty one (21) days' notice of the Annual General Meeting shall be given by the Joint Secretaries to the General Membership by publication of such notice in any weekend newspaper or by letter or by both determined by the Council, in addition to which the Joint Secretaries may communicate such notice to the General Membership by mail/e-mail or other means.

15.3 The agenda of the Annual General Meeting shall include, inter alia, the following items;

15.3.1 Tabling of the Audited Statement of Accounts, the Balance Sheet and the External Auditor's Report by the Treasurer;

15.3.2 Tabling of the Annual Report of the NSSL by the Joint Secretaries;

15.3.3 Election of the Members of the Council, including Office Bearers;

15.3.4 Appointment of the External Auditor/s, selected from among established Chartered Audit Firms situated in Colombo.

15.3.5 Passing of Resolutions of which not less than fourteen (14) days' notice in writing shall have been given to the Members.

15.4 The quorum for the Annual General Meeting shall be 30 life members.

## **16. SPECIAL GENERAL MEETING**

16.1 A Special General Meeting of the NSSL shall be summoned by the Joint Secretaries on the direction of the President or pursuant to a decision of the Council or upon the written requisition made by not less than 20 Life Members of the NSSL stating the purpose for which the meeting is to be summoned.

16.2 Not less than fourteen (14) days' notice of a Special General Meeting shall be given to the Members by the Joint Secretaries stating the purpose for which such meeting is being summoned.

- 16.3 Only the item/s of business set out in the notice shall be discussed/transacted at a Special General Meeting.
- 16.4 Where a Special General Meeting is being summoned for the purpose of amending a Rule or introducing a new Rule, the notice of the meeting shall be accompanied by a copy of the existing Rule sought to be amended and a draft of the amendment thereto or the new Rule sought to be introduced.
- 16.5 The quorum for a Special General Meeting is 25 Life embers.

#### **17. PROCEDURE AT ANNUAL AND SPECIAL GENERAL MEETINGS**

- 17.1 The President, or in his/her absence the Vice-President, or in their absence a suitable member appointed by 2/3<sup>rd</sup> of the Council shall preside at an Annual General Meeting or Special General Meeting.
- 17.2 Voting at an Annual General Meeting or Special General Meeting shall be by ballot or show of hands as decided by the person presiding at the Meeting. In the event of an equality of votes, the issue shall be decided by the casting vote of the person presiding at the meeting.
- 17.3 Every point of order and the interpretation to be placed upon any Article of the Constitution shall be decided by the person presiding, who may seek the assistance of members of the NSSL knowledgeable in the law and present at the meeting, prior to deciding on the matter.
- 17.4 No Resolution passed at a General Meeting can be amended or rescinded or be replaced by a new Resolution except at a General Meeting summoned in terms of the provisions hereof. The Joint Secretaries shall give notice of a new Resolution or an amendment or deletion sought to be passed at a General Meeting to the members at least fourteen (14) days prior to the meeting, which notice shall include a draft of the new Resolution or Amendment sought and a copy of the existing Resolution sought to be amended or rescinded.
- 17.5 An Annual General Meeting or Special General Meeting which cannot be held for want of a quorum shall be adjourned for a specified date. An adjourned Annual General Meeting or Special General Meeting shall be held on the date so specified notwithstanding the absence of a quorum.

#### **18. AMENDMENT TO THE CONSTITUTION**

- 18.1 Any amendment to the Constitution by way of addition, alteration, deletion or otherwise shall only be effected by a Resolution thereto previously approved by the Council and passed by a two third majority of those present and voting at a Special General Meeting convened for that purpose upon a decision of the Council or at an Annual General Meeting if the time frames within which the amendment of the Constitution is sought and the scheduled time for holding of the Annual General Meeting are proximate.
- 18.2 The Joint Secretaries shall give not less than twenty one (21) days' notice of a General Meeting and the proposal for amendment of the Constitution to the Members. Such notice shall be accompanied by a draft of the proposed amendments and a copy of the existing Constitutional provisions which are sought to be amended.
- 18.3 Any Amendment to the **Schedule** to the Constitution may be effected by a Resolution thereto approved by a two third majority of the total number of members of the Council.
- 18.4 The Joint Secretaries shall give not less than fourteen (14) days' notice of a proposal for amendment of the **Schedules** to the Constitution to the Members of the Council.

#### 19. OMISSIONS

Where no specific provision has been made herein in respect of any matter which may arise at a meeting of the Council or any Annual or Special General Meeting, it may be decided by a majority vote of the members present and voting.

#### 20. OPERATIVE DATE

This revised Constitution shall be operative from 1<sup>st</sup> January 2016.  
The SGM agreed and accepted the constitution with the amendments.

Signed on the 25<sup>th</sup> April 2015.

for MAJ

Dr. Usha Hettiaratchi  
vice president.

Ms Visakha Tillekeratne

President, NSSL Yr 2015 on behalf of the Council